

## **Terms of Reference – Northern Ireland Seafood Training Network**

### **Introduction**

1. The name of the Organisation shall be the "Northern Ireland Seafood Training Network" (referred to in these Terms of Reference as "the Network").

2. The Network was established by Seafish and the Seafood Training Academy in March 2015 as an informal association of employers, training providers and others active in the fish and shellfish sectors (onshore) in Northern Ireland.

3. The Network has the following mission statement -

"To effectively promote and deliver through our members and others, high quality and appropriate training, education and apprenticeships for the onshore sectors of the fish and shellfish industry"

### **Aims**

The Network shall have the following Aims –

- To signpost training opportunities;
- To encourage skills development and career progression;
- To promote cooperation in the provision of training, education and apprenticeships to the fish and shellfish (onshore) industry in Northern Ireland;
- To seek funding to support training needs;
- To provide a voice to fish and shellfish employers in Northern Ireland over training issues.
- To do all such other lawful things as are necessary to meet the objectives above.

### **Partnerships**

4. The Network will seek to engage with partners that are able to support the Aims of the Network. These Partnerships may include any and all organisations, individuals and businesses within and outwith Northern Ireland.

### **Membership**

5. Membership of the Network is available to employers and others that are able to contribute to the aims of the Network;

- Employer Members: A small group of employers whose main role is to provide feedback and guidance to the Network on the work and plans to meet the aims of the Network.

- Other Members: Training providers and other organisations may become members of the Network in order to further the aims of the Network;
- Seafish and the Seafood Training Academy are founding members of the Network;

### **Meetings of the Network**

6. The Network as a whole or regionally may at its discretion hold an annual general meeting and/or publish an annual report. Meetings would be held between the Network Steering Group and individual members as required;

### **Management**

7. The Management of the Network will be carried out by a Chairman and a Steering Group on behalf of the Network Members.

- The Steering group will be appointed by the Chairman and Seafish

8. Seafish will maintain appropriate financial, administrative and management resources in order to assist the Network to achieve its aims.

### **Status of these Terms of Reference**

The Northern Ireland Seafood Training Network Terms of Reference are a set of guiding principles and as such are not binding on Members. They may be revised as required from time to time through reasonable consultation with Members and others.

Signed on behalf of the following members:

Seafish

Seafood Training Academy

Other founding members to be added